



September 26 & 27, 2009

10:00 a.m.-6:00 p.m.

Join us as we celebrate the

20th Anniversary of

## “Taste of Morgan Hill”

Description of pay structure 2009:

**Members of the Chamber of Commerce and Morgan Hill Restaurants will have first priority.**

**FOOD TICKETS WILL NOT BE USED FOR THIS EVENT**

**CASH SALES WILL BE DIRECTLY TO YOU**

**25% Discount for Non Profit Organizations**

### See Attached Map for Food Court Locations

1st Street	\$500 x _____	10' x 10' = \$ _____
2nd Street	\$600 x _____	10' x 10' = \$ _____
3rd Street	\$750 x _____	10' x 10' = \$ _____
4th Street	\$600 x _____	10' x 10' = \$ _____
Booth Rental	\$210 x _____	10' x 10' = \$ _____
Health Permit-Profit	\$188 x _____	= \$ _____
Health Permit-Non-Profit	\$ 72 x _____	= \$ _____
Electricity	\$50 x _____	= \$ _____
Total:		\$ _____

\_\_\_\_ Check Enclosed    \_\_\_\_ MasterCard    \_\_\_\_ VISA    \_\_\_\_ AmEx

Signature: \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ RESALE NUMBER: \_\_\_\_\_

All resale numbers will be submitted to the State Board of Equalization as required by law and must be valid and current. The Morgan Hill Chamber of Commerce is a non-profit organization. At the conclusion of the festival, all vendors are required to be completely torn down and area cleaned by 10 p.m. on Sunday, September 27. Anyone who is still on the street after 10 p.m. will not receive their refundable deposit of \$150 and will be invoiced an additional overtime fee of \$50 every 15 minutes thereafter.

Please plan on having sufficient supplies on hand to remain in operation until 6:00 p.m. Sunday, September 27. Any vendor that is found to be vacated and/or torn down before this time will not be allowed to participate in future events.

I have read and agree to all terms & conditions for the 2009 Taste of Morgan Hill

Please Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**For more information, please contact the Chamber at (408)779-9444 or [info@morganhill.org](mailto:info@morganhill.org)**



## 20<sup>TH</sup> ANNIVERSARY - SEPTEMBER 26-27, 2009 Downtown Morgan Hill

### **Dear Vendor:**

The Morgan Hill Chamber of Commerce (MHCC) would like to thank you for your interest in our 20<sup>th</sup> Anniversary of the Taste of Morgan Hill Art & Wine Festival. The festival will be held September 26-27, 2009 in Downtown Morgan Hill from Main Avenue to Dunne Avenue.

Food vendors that are local and members of the Morgan Hill Chamber of Commerce will be given first consideration. The MHCC Taste of Morgan Hill does not guarantee exclusive rights to any food item and makes all final decisions regarding food and beverage sales.

The MHCC's goal is to provide a diverse and enjoyable experience for our visitors. Unique and different offerings are encouraged.

To be considered a vendor at the Taste of Morgan Hill, please fill out all forms completely. This includes the Health Department Permit Application. Please remember to make copies of all forms to keep for your records before sending application and fees to:

The Morgan Hill Chamber of Commerce  
P.O. Box 786  
Morgan Hill, CA 95038

### **Electrical Requirements:**

1. All appliances must be listed on the food vendor's application (No more than 3)
2. All information must be accurate to a reasonable degree.
3. All electrical extension cords must be provided by the food vendor (3 wire, 14 gauge minimum with a maximum length of 100ft).
4. No more than 3 electrical appliances allowed per booth.
5. No coffee pots for personal use.
6. Electrical is limited to certain areas. If not noted on application, it may not be possible to supply power to the vendor on the day of the event.
7. **ALL DECISIONS MADE BY THE CHAMBER ARE FINAL.**



### **Fire Department:**

If vendor is cooking with electricity or flame, vendor must have a FIRE EXTINGUISHER with a current tag. FIRE DEPARTMENT WILL BE ON SITE FOR INSPECTIONS OF ALL BOOTHS.

### **Health Department:**

Fill out all forms completely and return with application and fees. If the organization is non profit, a Declaration Form and any substantiating paperwork must be sent with the application. Appropriate forms must also accompany the application if you are considered EXEMPT. Inspectors will be on site both days to insure you are in compliance. All Health regulations will be enforced even after the inspectors have left the festival.

**NO MENU CHANGES WILL BE ALLOWED. FOOD MAY NOT BE SOLD OR SAMPLED OUTSIDE OF BOOTH.**

### **Insurance**

All vendors must provide a Certificate of Insurance, naming the Morgan Hill Chamber of Commerce as an additional insured. You may have your insurance agency fax the information to the MHCC at 408.779.5405 or mail it in with your application and fees.

### **General Information:**

1. The Morgan Hill Chamber of Commerce reserves the right to locate vendor booths as we see fit to meet the needs of the festival. No adjustments will be made once the layout has been completed or after the start of the festival.
2. PepsiCo is a sponsor of the Taste of Morgan Hill, therefore you must purchase soft drinks through the Chamber. This includes iced tea and water.
3. Electrical service is not available in all locations. This will effect booth location.
4. Set up can start at 9:00 p.m. on Friday, September 26 or as early as 5:00 a.m. on Saturday, September 27. No Vehicles will be allowed entry after 9:30 a.m. You are encouraged to bring in all appliances and decorate at this time. Please be ready to for sales by 9:30 a.m. on Saturday, September 27<sup>th</sup>.
5. Security will be provided Friday and Saturday, September 27 & 28.
6. Extra tables are NOT available to borrow or rent. Please make arrangements to provide your own. They should be covered with a washable surface.
7. A \$150 cleaning deposit is required and will be returned to you after the festival, if your space is left clean. This includes boxes and left over food.

## WAIVER

Overnight security will be provided at the event site, however risk for theft or losses are the assumption of the vendor. The Morgan Hill Chamber of Commerce has the right to prohibit and/or evict (without refund or assumption of liability for lost sales or expenses) any presentation or person who is in any manner deemed offensive or unprofessional. Vendors must provide their own display and must conform to the assigned space. Morgan Hill is considered a windy area. Please make sure you have your signage/displays secured to prevent fly away or damage. Every effort will be made to accommodate special requests and are not guaranteed. All placement decisions are final. **NO NEGOTIATIONS!**

You will not need to check in at registration as we will have festival staff walking around to check you in beginning at 9:00 a.m. If you are not at your location by 9:00 a.m. you will be considered a no show, without refund, and the adjoining booths will absorb your space. All vehicles must be off the grounds and all booths completely set up and ready for sales by 9:30 a.m.

All vendors agree to participate for the entire event and understand that tear down before 6:00 p.m. is not allowed for any reason. We must give the public time to leave the area safely, therefore, no vehicles are allowed on the streets until 6:15 p.m. Any vendor who leaves the area a mess, will be declined to participate in any future events. All vendors **MUST BE TORN DOWN AND CLEANED UP BY 10:00 P.M. SUNDAY NIGHT! ANY TIME AFTER 10:00 P.M. WILL COST AN ADDITIONAL \$50.**

This event is held rain or shine and no space fees or vendor expenses will be refunded should an emergency of any nature arise prior to the opening time or during the event that would prevent or cancel its production. In consideration for being allowed to attend and participate in the Taste of Morgan Hill, September 27-28, 2009, vendor agrees to protect, defend and hold harmless the Morgan Hill Chamber of Commerce (Taste of Morgan Hill) and their respective elective or appointed boards, officers, agents, and contract employees from any and all claims, liabilities, expenses, or damages arise out of the participation by the Morgan Hill Chamber of Commerce, its agents, officers, employees, subcontractors, or independent contractors, at the festival.

In consideration of your acceptance of this entry, I, Intending to be legally bound, do hereby for myself and my heirs, executors, and administrators, waive and release any and all rights and claims or damages I may accrue against the persons and organizations affiliated with the Morgan Hill Chamber of Commerce (Taste of Morgan Hill) for any and all injuries that may be suffered by me at or enroute to and from the event. As part of the waiver, I acknowledge that I have read and understand all the above. **Entrants must sign, signifying acceptance of waiver.**

Name (please print) \_\_\_\_\_ Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_





# APPLICATION TO OPERATE A TEMPORARY FOOD FACILITY

Complete BOTH sides of this form and return it WITH applicable fees and additional documentation to your Event Coordinator.  
**All applications and fees must be submitted to this department by the Event Coordinator.**

Note: All forms and applications are available at [www.ehinfo.org](http://www.ehinfo.org) > Consumer Protection Division > Temporary Events or at our office.

**IMPORTANT NOTICE:** Completed applications MUST be SUBMITTED AT LEAST 2 WEEKS PRIOR TO THE EVENT. Incomplete applications or those submitted after the deadline may not be approved; if approved, the menu may be restricted. Once the application is approved, NO changes may be made without approval of this Department. Unauthorized changes may result in permit suspension.

BUSINESS INFORMATION		EVENT INFORMATION	
Business Name / DBA		Event Name	
Care Of Name or Owner Name		Event Location	
Address		Event Address	
City and Zip Code		City and Zip Code	
Owner Phone	Vendor Number: FA	Event Date(s)	Event Time(s)
Owner Cell Phone	Fax	Event Date(s)	Event Time(s)
For Non-Profits: Tax ID#		Event Date(s)	Event Time(s)
E-mail Address		Event Organizer Name and Phone	
TEMPORARY FOOD FACILITY (BOOTH) INFORMATION		ADVANCE PREPARATION / COMMISSARY AGREEMENT (IF APPLICABLE)	
<b>Facility Status:</b> <input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit (submit DEH Non-Profit Declaration Form) <input type="checkbox"/> Annual Temporary Event Permit Holder <input type="checkbox"/> Veteran (submit copy of Honorable Discharge, DD214)		<b>Facility Type:</b> <input type="checkbox"/> Booth <input type="checkbox"/> Indoor Event <input type="checkbox"/> Food Vehicle <input type="checkbox"/> Cart	
Name of Temporary Food Facility		<b>Home Stored or Home Prepared Foods are Not Allowed!</b> If your organization does not have its own permitted kitchen or commissary facility, you must obtain permission to use a kitchen or commissary facility which has been approved in advance by the local department of environmental health, or obtain prepared foods from an approved source. NOTE that pre-event food preparation inspections may be required. Have copies of food invoices/receipts at your booth, available for review upon request by the Specialist.	
Person in Charge Day of Event			
Person in Charge Cell Phone			
<input type="checkbox"/> Food Sampling only, NO FOOD SALES			
Food Booth Set-Up Time		Commercial Kitchen or Commissary Name Address City Phone # Date(s) and Time(s) of Pre-Event Use	
BOOTH DESIGN AND CONSTRUCTION			
Overhead Covering: <input type="checkbox"/> Canvas <input type="checkbox"/> Wood <input type="checkbox"/> Other		<input type="checkbox"/> Valid Health Permit in Santa Clara County? Facility #: <input type="checkbox"/> Facility is permitted outside Santa Clara County (submit a copy of Valid Health Permit).	
Floor: <input type="checkbox"/> Asphalt <input type="checkbox"/> Concrete <input type="checkbox"/> Wood <input type="checkbox"/> Indoor Event <input type="checkbox"/> Other (Note: Grass or Dirt surfaces must be covered with approved tarps or plywood.)		The Applicant submitting this application has permission to use the facility listed above for the specified date(s) and time(s). If this permission is rescinded, I will immediately notify the County of Santa Clara, Department of Environmental Health (408-918-3400).	
Walls: <input type="checkbox"/> Screens <input type="checkbox"/> Canvas <input type="checkbox"/> Wood <input type="checkbox"/> Indoor Event <input type="checkbox"/> Other (Note: Enclosed food booth required if open foods are handled.)			
Booth Rental Company		Name of Permit Holder or Authorized Kitchen Representative Signature Date	

The undersigned hereby applies for a Permit to Operate and agrees to operate in accordance with all applicable state and local regulations, laws, and such inspection procedures necessary to ensure compliance. Additionally, the undersigned is aware that non-compliance may result in closure of the temporary food facility. Re-inspections may be subject to additional fees.

I have read and understand the Requirements for Temporary Food Facilities in the County of Santa Clara and hereby agree to adhere to the requirements.

**Payment of the required fee to secure a valid permit is required before commencing or continuing operations. Failure to do so may result in a misdemeanor citation, permit suspension/revocation proceeding, and/or closure.**

Applicant Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only	OW#	AR#	FA#	EV#	Menu Type
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